

Moving Checklist

The following list is a checklist of what you need to do on a move to ensure that no difficulties arise. Remember, you do not have to take everything with you, only that you really want and need, and sell the rest. Not all of these will apply to everyone.

<p>Four To Six Weeks Prior</p> <ul style="list-style-type: none"> <input type="checkbox"/> Arrange movers <input type="checkbox"/> Arrange trucks and friends <input type="checkbox"/> List items to insure (valuables) <input type="checkbox"/> Arrange moving insurance <p>Two To Three Weeks Prior (notification of old and new)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Doctor <input type="checkbox"/> Lawyer <input type="checkbox"/> Accountant <input type="checkbox"/> Bank <input type="checkbox"/> MVA/MVD <input type="checkbox"/> Rev. Can. <input type="checkbox"/> Publications <input type="checkbox"/> School <input type="checkbox"/> Phone <input type="checkbox"/> Electric <input type="checkbox"/> Water <input type="checkbox"/> Internet <input type="checkbox"/> Dentist <input type="checkbox"/> Broker <input type="checkbox"/> Finance Co.'s <input type="checkbox"/> Credit Cards <input type="checkbox"/> CAA <input type="checkbox"/> Memberships <input type="checkbox"/> Post-office <input type="checkbox"/> Cable <input type="checkbox"/> Gas <input type="checkbox"/> Fuel <input type="checkbox"/> Cable <input type="checkbox"/> Insurance – life, P&C, accident... <p>One Week Prior</p> <ul style="list-style-type: none"> <input type="checkbox"/> Defrost fridge & freezer <input type="checkbox"/> Transfer bank accounts <input type="checkbox"/> Drain fuel & oil from power equip <input type="checkbox"/> Drain hoses <input type="checkbox"/> Pack items to be taken in car and label do not move <input type="checkbox"/> Gather & pack valuables <input type="checkbox"/> Send all items out to be cleaned <input type="checkbox"/> Remove all moveable fixtures <input type="checkbox"/> Get car serviced <p>Moving Day</p> <ul style="list-style-type: none"> <input type="checkbox"/> Pack a box of basics (see right hand column for a detailed list) <input type="checkbox"/> Pack suitcases for trip <input type="checkbox"/> Remove all linens 	<ul style="list-style-type: none"> <input type="checkbox"/> Conduct last minute walk through, checking all closets, windows, lights and doors. <p style="text-align: center;">DO's</p> <ul style="list-style-type: none"> <input type="checkbox"/> Label everything clearly and make a complete inventory list - check off when loading <input type="checkbox"/> Keep copies of inventory, bills of lading, service orders and cancellations, estimates, phone numbers etc. with you at all times <input type="checkbox"/> Carefully wrap liquids, cleansers, shampoos, toxins etc. <input type="checkbox"/> Back up your PC. <input type="checkbox"/> If you're moving appliances, have the motors bolted. <input type="checkbox"/> Time any repairs or purchases with move so delivery is direct <input type="checkbox"/> Involve the whole family <p style="text-align: center;">DON'Ts</p> <ul style="list-style-type: none"> <input type="checkbox"/> Do not pack flammables – dispose of at proper outlets. <input type="checkbox"/> Do not pack without labelling or organizing. <p style="text-align: center;">Upon Arrival</p> <ul style="list-style-type: none"> <input type="checkbox"/> Check new home for existing damage before movers enter. <input type="checkbox"/> Check off boxes from complete list when unloading <input type="checkbox"/> Have movers put items into appropriate rooms directly <input type="checkbox"/> Place your box of basics in an area that will remain easily accessible and tell movers to leave 	<p style="text-align: center;">Box Of Basics</p> <p><i>** Take this box of basics with you, not with the movers, and keep it readily available.</i></p> <ul style="list-style-type: none"> <input type="checkbox"/> 2-4 black permanent markers <input type="checkbox"/> Several rolls of masking tape <input type="checkbox"/> Scissors <input type="checkbox"/> Tissues <input type="checkbox"/> Toilet paper <input type="checkbox"/> Paper towels and cleaning rags <input type="checkbox"/> Toothbrush and toothpaste <input type="checkbox"/> Hand and body soap <input type="checkbox"/> Shampoo <input type="checkbox"/> Bottled water/ beverages <input type="checkbox"/> Food – easy to prepare <input type="checkbox"/> Sealable baggies <input type="checkbox"/> Trash bags <input type="checkbox"/> Scrubbing brush, sponges and so on <input type="checkbox"/> Rubber gloves <input type="checkbox"/> Broom/dustpan <input type="checkbox"/> Mop <input type="checkbox"/> Vacuum cleaner <input type="checkbox"/> Bleach <input type="checkbox"/> Bathroom cleaner (all purpose) <input type="checkbox"/> Dust cleaner (e.g. Pledge) <input type="checkbox"/> Carpet cleaner <input type="checkbox"/> Glass cleaner <input type="checkbox"/> Dishwashing detergent <input type="checkbox"/> Laundry detergent <input type="checkbox"/> Tile floor cleaner <p style="text-align: center;"><i>Don't forget – a few changes of clothes just in case!!</i></p>
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